

Dear Parents/Guardians,

Welcome to Cumberland County Schools Early-In Special Education Preschool Program. Our department is committed to working with you and your child to facilitate the special education process. We conduct record review, consultation, developmental screenings, special education referrals, evaluations, and eligibility. We also provide Part C Infant/Toddler Program transitions and Preschool-to-Kindergarten transition services. Most importantly, we serve preschool age students, identified with disabilities as specified by *NC Policies Governing Children with Disabilities*, with quality specially designed instruction.

Our intake team will request information from you on a case-by-case basis if they have not done so already. During the intake process, you will be asked to complete student enrollment forms (birth certificate, immunization record, proof of residence, parental photo ID, and CCS Enrollment Packet) and provide supporting documentation. Depending on the circumstances of your child's case, you may be scheduled for appointments immediately or within a timely manner. If you are moving or have moved to Cumberland County with an IEP from another county in North Carolina, another state, or a DoDEA school system, please allow our office team to consult with you on the next steps after reviewing the information.

If you have any questions or concerns, please contact our office at 910-484-6761.

We encourage you to actively participate in your child's process with our team. You are your child's best advocate, and you have come to the right place to advocate for your child. We look forward to serving you and your family. Welcome to our family.

Yours in Education,

Sean E. Brost

Instructional Specialist